



PERSONAL DETAILS:

Name: Wafi Nadir Mohammed
Address: Riyadh - Saudi Arabia
Contact address: (+966) 507940734 -558201413
E-mail address: wafialshami@live.com
Marital status: single
Date of birth: 27- 9 -1987
Nationality: Sudanese
Military Service: Completed

OBJECTIVE:

A highly motivated and enthusiastic with a good knowledge of business to learn and improve on different aspects of the business. I am looking forward to pursue challenging career opportunities and to work in a productive environment and achieve the company growth.

QUALIFICATION:

- ✓ **Master of Business Administration (MBA)-Marketing Specialization** - Sudan International University- **Excellent degree** - June 2015.
- ✓ Bachelor's degree in Business Administration - Aviation Science College- **Excellent degree** - May 2009.

TRAINING COURSES:-

- ❖ **Arabian global academy – Khartoum – 2015 :-**
 - ✓ Willpower and success opportunities attract.
- ❖ **Alzahbi Training Center – Khartoum – 2015 :-**
 - ✓ Modern marketing tools.
 - ✓ Marketing food and beverage.
 - ✓ Marketing as it supposed to be.

❖ **Edu Master Training And Development – Cairo – 2011-2012 :-**

- ✓ Business communication
- ✓ Customer services
- ✓ Sales management
- ✓ Human Resources Diploma
- ✓ Marketing management
- ✓ ICDL (international computer driving license)
- ✓ Project Management
- ✓ Leadership and team management

❖ **National training center for youths – Khartoum – 2010 :-**

- ✓ Leadership Training

Experience:

✚ An Accountant (Claims Accountant) – Contract Department– Fedail Hospital
From **(01/11/2012)-(06/02/2015)**.

✚ **Responsibilities:-**

Contract management & Negotiations.

Making and updating contracts with the company.

Preparation company's claims.

Check and audit all the services which has been done for the patients

Keep continuous communication and follow-up with the companies.

Language:

- ✓ Arabic – Mother tongue
- ✓ English – V.Good

Key Skills:

- ✓ Excellent presentation skills.
- ✓ Possess Excellent Negotiation and Persuasion Skills.
- ✓ Excellent communication and interpersonal skills.

- ✓ Worked quickly and reliably under pressure, meet tight deadlines and deliver services and tasks with high quality.
- ✓ Ability to take on a leadership role in a team-based environment.
- ✓ Ability to deal with Microsoft office applications.
- ✓ Gained experience of dealing with Customers.
- ✓ Dealing comfortably with Colleagues and Clients over the Telephone and/or Face to Face.
- ✓ Achieving result.
- ✓ Embracing Cultural diversity.
- ✓ Communicating for result and impact.
- ✓ Driving License.

Conferences and forums:

- ✓ Management forum - British Council Sudan
From (June 2014 – June2015)

References:

- Mr. Khalid Seifalddin Elhory - Contracts and Insurance Manager
FedailHospital - (+249)-912311776) - Alhory19@hotmail.com
- Dr.Elnuman Mohamed Salih - Insurance doctor
Fedail Hospital - (+249912180412) - Elnumanmoh@gmail.com

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