

CURRICULUM VITAE

FAHAD ASLAM

Permanent Address

49 Umar Block alama Iqbal town
Lahore Pakistan.

Email Address :

Aslam.fahad786@gmail.com

Fahadaslam7861@outlook.com

Contact No: +92-3461124680

+92-3134699080

Address Saudi Arabia

OBJECTIVE :

To seek a challenging career by occupying a suitable position in growth oriented organization in Ksa utilizing my organizational skills and experience to contribute towards the progress of organization.

KEY STRENGTH:

Honest & Sincere, systematic approach to work, self-motivated, trustworthy, hardworking & dedicated. Capacity to work independently having good judgement power. Maintain strong communication with client and maintain proactive approach. Excellent verbal, written communication and presentation skills, highly motivated, self-started individual with ability to work unsupervised in a high activity. Experienced in Control Employees, Documenting and Management system, Safe system of work. Experienced in control work force, Heavy Equipment, Vehicles, and operational activity and maintain project documents and Management system and supervisory role.

SUMMARY OF EXPRIENCE:

I am an imaginative, innovative and dedicated professional with in excess of 10 years' experience gained from working onshore and SCM warehouse and Production Floor. Throughout these years, I have acquired extensive experience in providing cost effective technical safety and health and service to my organization by eliminating incidents. Responsibility overall project and work scope lifting activity, loading and unloading. Manage work force, Management skills and run work place smoothly.

ACHIEVEMENTS

I have three Years' Experience as "**Operation Supervisor**" in Precision Forging (pvt) Ltd. Pakistan. One year Experience as **Safety Officer** in Ittehad Chemical Ltd Pakistan. Three

years' Experience as **Yard Supervisor or Acting as Camp Supervisor** in Amhec Heavy Equipment Dammam Yard Saudi Arabia. Three Years' Experience as **Project Supervisor** on Saudi Aramco Site & Tanajib Marine Port Facilities onshore & offshore. Totally I have ten years' Experience in Pakistan and KSA.

Name	Fahad Aslam
Father Name	Muhammad Aslam
Date Of Birth	09.07.1986
Religion	Muslim
Iqama No	2333666549
Sex	Male
Nationality	Pakistani
Saudi Driving License Expiry date	10 Feb 2020
Aramco ID Expiry date	Nov 2018 (8184052)

Languages Known

Language	Read	Write	Speak
English	Expert	Expert	Expert
Urdu	Native	Native	Native
Arabic	Normal	Normal	Normal
Hindi	Normal	Normal	Expert

ACHIEVEMENT AS SUPERVISOR IN PPMC:

- ❖ **UNIVERSITY OF SARGODHA**
Bachelor of Arts (B.A)
- ❖ **National general certificate in occupational health and safety.**
Nebosh GC 3 (May 2019)
- ❖ **Participation of certificate of Risk Assessment at work place safety and Health.**

- ❖ **Participation of certificate of Introduction to ISO 45001 (2018).**
- ❖ **RIGGER LEVEL III ASSESSMENT**
completed in 2017 from ABS Group.
- ❖ **IOSH MANAGING SAFETY**
Arabian Safety Training Centre
- ❖ **WORK PERMIT RECEIVER**
Cert No: Caitd-2831-12-13
Aramco Certified
- ❖ **HSE DIPLOMA**
HEALTH, SAFETY & ENVIRONMENT
- ❖ **MS MICROSOFT OFFICE.**

DETAILS OF EXPERIENCE:

Sr. no	Organisation	Designation	Ref. Details	Period
01	Arabian Machinery & Heavy Equipment Co.	Yard Supervisor, or Project In charge (SCM Warehouse on Aramco Site)	Amhec HR Line Manager, Amhec Operation Manager. McDermott Operations Yard Sr. Principle.	15 Oct 2012 to 05 Jan, 2016. 06 Jan, 2016 to 15 Nov, 2018.
02	Ittehad Chemical Ltd	Safety officer	Safety Manager	Jan 2011 to Feb 2012
03	Precision Forging Pvt Ltd	Supervisor in PPMC(Operation)	PPMC Manager,	Nov 2007 to Dec 2010

- ❖ Work on Live ERP Software for recording or maintain data in the whole organization.

ACHIEVEMENT AS PROJECT INCHARGE:

Project and Responsibilities:-, Responsible in managing the daily activities of the Project such as Lifting activity and arranged gate passes for vehicles in Saudi Aramco premises and conduct/attend meetings daily, weekly or monthly basis. Maintain project documents at site and maintain all record of staff, manpower at site. Arrange vehicles and equipment's Certificate and renew Employees Aramco ID's as per schedule. Coordinate with client on site as focal person on site and maintain employee's time sheet on site. Supply mentioned items to client (Man Power/Vehicles/Equipment/Forklift/tower lights or Generators etc.) as per agreement. Coordinate/Communicate to our Operations team through email for vehicles, manpower and equipment mobilization.

- Act as main contact person on site from operation department regarding rigging activity, site operation loading, manpower handling, loading or unloading material from trailer to or from Vessel/Barge by using Tanajib Port.
- Lead Rig Move team and move the rig with vehicles 25 to 30 flat beds or 3 to 5 low beds on request of our client Schlumberger.
- Material dispatched from SCM Warehouse for offshore rigs by using Tanajib Port.
- Responsible the whole work site including vehicles, equipment's and manpower and lifting activity which is preformed our workers at site.
- Maintain company equipment in operating condition as per maintenance as per schedule and update equipment maintenance history.
- Implement safe system of work at site through Work Permit system.
- Supervised Rigging/transportation/plant operations in accordance with procedure and in safe manner.
- Maintained Rigging project inventory on site and maintain record.
- Explained and enforced company rules and regulations, quantity and safety requirement and train subordinates in the correct method of doing their work.
- Maintained all record of employees and vehicles/equipment which is working at site as such Aramco ID, Vehicles/Equipment Aramco Sticker, Employees certificate and vehicles/equipment certificate and check list.
- Implement colour code as per Saudi Aramco colour code system.
- Implement and follow Saudi Aramco General Instruction at site.
- To supervised all critical operation closely and instruct to work force whenever necessary.
- Developed and implement work procedure and carry out trainings.
- To ensure that appropriate control measure is implemented to minimize the risk caused by hazardous material.
- Coordinate with other departments and investigate accidents and identify root cause of damage.
- Conduct meeting with Employees for well familiar to lifting and rigging operation.
- Developing and contributing to safety Management system and associated
- Ensured availability of first aid kit and fire extinguisher at all workplace, vehicles and inspect by HSE officer monthly.

ACHIEVEMENT AS YARD SUPERVISOR OR ACTING AS CAMP SUPERVISOR:

Project and Responsibilities:-, Conduct tool box talk before start the job. Supervision and coordination of yard personnel and sub-contractors. Risk assessment for lifting operations or Load or Unload counter weight on the trailers in the yard for Crane Mobilization. Daily controlling and directing manpower and equipment to load unload materials and equipment. Plan and coordinate the maintenance activities for Heavy Lifting equipment and Tools being used for operations, according to the project schedule. Conduct assessment of lifting operations for provide such planning, selection of crane, lifting gear and equipment.

Responsible in the yard Facilities and managing the Daily Activities of the Yard as such Housekeeping of the yard. All office Rooms ensured Water Supply/Sewage Disposal/Garbage Collection Handling. Employees as Such Electrician/Plumber/Carpenter/ Labors /A/C Technician/ Crane/Loader/fork lift operator's responsibility in the Yards. Electrical Problem/ Plumbing/Ac problem and Improvement of Yard/Handling Petty Cash. Responsible in Purchasing Office Refreshment like water for office Staff Coffee/milk/tea Tissue/sugar and other needs in the Yard. Monitor the Employees attendance in Biometric Finger Tec system.

Handling Gate Pass/Responsible in Parking System within Particular Area/Responsible in arranging all materials within Yard Area. Conduct Yard Safety Orientation for new Comers to familiarize the Yard Policy Procedure's Rules and Regulation.

- Administer all work camp/yard operations and ensure compliance to safety policies.
- Conduct minutes of meeting with all department heads and discuss the solution of current issues in the yard.
- Responsible Operational activities Mobilization or Demobilization of Crane, forklift, Loaders, Manpower for client.
- Coordinate with client for replacement of equipment or operators on request of client.
- Coordinate with transport team for Mob or Demobilization of Heavy equipment and loaders, Forklift.
- Coordinate with Maintenance team for maintenance of equipment and vehicles.
- Follow up discussed points in the minutes of meeting thru outlook.
- Maintain cleanliness in the camp/yard at all times.
- Develop and implement camp/yard fire protection programs to ensure fire safety.
- Supervise all sub-con and company staff in all yard operations.
- Hire and train staff to develop and achieve all work objectives and evaluate performance on a regular basis.
- Coordinate with other departments and investigate accidents and identify root cause of damage.
- Monitor work of employees and initiate disciplinary actions as required.
- Assist the HSE Team in semiweekly safety inspection to maintain yards safety hazard free, report and follow up with related department to eliminate any violation or unsafe arrangement.
- Perform checking in maintenance and repairs on camp & yard facilities including plumbing, painting, carpentry, cleaning, and electrical duties.
- Makes arrangements for disposal of garbage and yard scrap.
- Supervises and orients camp occupants.
- Update the daily records of arrivals and departures in the camp.
- Assumes responsibility for maintaining standard first aid supplies.
- Assumes responsibility for weekly camp attendance summary, program evaluation, employee evaluation, and other required reports.
- Assumes responsibility for security of camp facilities and camp personnel.
- Assumes responsibility for inventory and ordering of recreational equipment and supplies.
- To supervise Camp/Yard support staff.
- To manage all incoming and outgoing business and camp residents mail.

- To maintain camp rules and regulations in the unit in accordance with Company policies and procedures.
- Coordinate daily the assigned safety officers and security guards in the camp Duties and Responsibilities.

ACHIEVEMENT AS SAFETY OFFICER:

- Conduct TBT meetings Daily and weekly Basis.
- Ensured wearing of PPE's by all workers and staffs.
- Each and every hazard identified, and eliminated hazard from the work place then documented.
- Ensured the Implementation of safety procedures and policies Codes of Practice are being followed strictly by the workforce and conducting weekly EHS meeting.
- Make Reports of accidents, incidents and near misses.
- Erect barricades around hazardous work areas, such as holes in decking and floor surfaces, overhead hazardous work.
- Conducting weekly & monthly meeting and discussing the field problems of all subordinates.
- Ensured availability of first aid kits and fire extinguishers at all workplace and inspected Monthly.
- Monitored safe implementation of safe working practices at heights, lifting operation, Loading and unloading, temporary electrical installations, material handling, hot work fire protection and proper wearing of personal protective equipment.
- Educated and train the workforce in performing their work in a safe manner. Accident investigation, maintaining of statistics and recommending remedial measures.
- Secured and renewed specific permits for plans and other specific works such as lifting permit, hot work permit lock-out /tag-out permit, confined space procedures.
- Carry out daily safety inspection to identify unsafe condition, unsafe practices.

ACHIEVEMENT AS SUPERVISOR IN PPMC:

- Assist Operation Manager to coordination and management of operational activities.
- Prepared production plans and provided to all department.
- Supporting & encouraging the team members for achieve the monthly target.
- Achieved monthly Target (Primary & Secondary) according to the Customer expectations.
- Coordinate to Honda atlas representative regarding dispatched Material.
- Dispatched material to client Honda Atlas on the month ends and monitors deliverable parts and maintain delivered material record.
- Conduct meeting with all department weekly and monthly basis.
- Identify problems in operations process and resolve them in quickly and timely manner.
- Maintain clear and accurate operations documents/procedures for reference purposes.
- Maintained reports and records in operation office.

I hereby declare that the above details are true to the best of my knowledge.

Fahad Aslam