

# **Sami A. Al-Mubarak**

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## **Objective:**

A bachelor degree holder seeking employment in the Information System/Technology field for the position of IT support or a position that will suit my skills, experience, and qualifications.

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## **Education Qualifications:**

University of North Alabama (May, 2016)  
BBA (Bachelor of Business Administration) in Computer and enterprise information system.

## **Certifications**

English as a second language (May, 2012)  
6 months certification of completing the English program in all levels.

King Fahad University of Petroleum and Minerals (Dammam) (Dec, 2009)  
One year Diploma in Principle of accounting

King Faisal University (Dammam) (Dec, 2007)  
Two years diploma in Computer networks (CCNA)

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## **Skills:**

- Computer Skills:
  - MS office
    - Word (Professional)
    - PowerPoint (Professional)
    - Excel (Intermediate)
    - Access (Intermediate)
    - Visio (Beginner)
    - Project (Beginner)
  - Programming
    - VB.net (Beginner)
    - Java (Beginner)

- PHP (Beginner)
  - HTML5 (Intermediate)
  - CSS (Beginner)
  - JavaScript (Beginner)
  - JQuery (Beginner)
  - SQL (Intermediate)
  - NoSQL (Intermediate)
  - Fixing technical problems
  - Communication skills
    - Presentation
  - Language:
    - English as a second language (Fluent)
      - Write, speak and read
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## **Experience:**

### **Debt Collector, Updating CRM (9 Months)**

FedEx Company, Alkhuber, Saudi Arabia

- Assisting customer with their payment plan
- Generating revenue for the company

### **Administrative Officer (1 Year)**

Rawabi Holding Company, Alkhuber, Saudi Arabia

- Renewal of the residency Visa program for clients
  - Liaison with government department
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