

# CURRICULUM VITAE

## MUHAMMAD AYAZ



**OBJECTIVE:** To work for and prove my worth at a reputed organization in the domain of security and administration in order to improve upon my skills and abilities and develop excellent professional skills. My Complete Bio-Data is as Under.

### PERSONAL INFORMATION

- Name : Muhammad Ayaz
- Father's Name : Shujat Ullah
- Address : House # 07, Street # 08  
Sector D, Tipu Sultan Road,  
Manzoor Colony, Karachi
- Cell No. : 00923218933629
- E-Mail : crimeneverpaste@gmail.com
- Date of Birth : March 07, 1987
- Place of Birth : Karachi
- Marital Status : Single
- Religion : Islam
- Nationality : Pakistani
- C.N.I.C No. : 42301-8940936-5
- Passport : Date of Issue: 17/6/2015  
Date of Expiry: 15/5/2020  
Passport Number: CT1119361

### ACADEMIC QUALIFICATION

- Intermediate (Commerce) : Board of Intermediate Education, Karachi
- Matriculation (Science) : Board of Secondary Education, Karachi

## DIPLOMA

- D. A. E. (3 Year) : Sindh Board of Technical Education, Karachi  
Textile Dyeing & Printing Technology  
I. T. T. M. Institute SITE, Karachi

## EXPERIENCE

- 1 Year Experience in **Hotel Days Inn** as "**Housekeeping**"
- 2 Year Experience in **Noor Petroleum Service** as "**Data Entry Operator+Accountant**"
- 1½ Year Experience in **Yunus Textile Mills** as "**Store Keeper**"
- 1 Year Experience in **Al-Abid Silk Mills** as "**Printing Supervisor**"
- 1 Year Experience in **Al-Abid Silk Mills** as "**Shift Incharge**"
- 1 Year Experience in **Naveena Denim** as "**Lab. Operator**"

## COMPUTER SKILLS

- MS Office
- Hardware
- Networking
- Data Entry

## LANGUAGES

- English : Moderate in Spoken  
Fluent in Written
- Urdu : Mother Tongue

## SKILLS AND ACTIVITIES

- Management & Administrative Skills : Active participant in the community and family events for effective handling and management of various events.
- Communication Skills : Bear good communication skills having the quality to convince the confronted parts over critical issues towards better resolution of matters.
- Interest : Intent towards finding time for relaxation through Reading Books, Surfing the Internet.
- Current Updates : Fond of being right on mark with the awareness of current updates and news.